



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

October 7, 2020 • Regular Meeting

Call to Order: Bernie Vargas called the meeting to order at 7:01 pm.

Directors Roll Call: Present were Allen Grant, Cauy Washburn and Bernie Vargas. Ray Roerdink and Terry Eickstaedt was absent.

Discussion/Action Minutes: Minutes from Regular Meeting 8/5/20, Special Meeting 8/20/20 and Special Meeting 9/24/20. A motion was made by Cauy Washburn to approve and ratify the minutes for the Regular Meeting on 8/5/20, the Special Meeting on 8/20/20 and the Special Meeting on 9/24/20 as written and seconded by Allen Grant. Vote unanimous 3-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: ADEQ/Nitrate Treatment. Joni Roerdink had spoken with Stephanie Diaz over the past 6 or 7 weeks about the Consent Order #2. The Amendment had to be updated based on the timeline for the loan approval, the system design and ordering of the system. Scott McLeod at WestLand Resources updated the timeline necessary for the loan approval and the system timeline so everything matched. The first draft of the Consent Order referred to an Amended loan. The loan could not be amended due to draws having been taken earlier this year. The change in the Consent Order had to reference a new loan application. Even if we aren't approved to be on the October Agenda, the additional time given to us in the Consent Order allows us time without having to Amend the Consent Order a third time. If we don't make the October agenda, the next agenda will be on December 23rd. Samantha Lemke told Stephanie Diaz that if it went to the December agenda, she would email Stephanie with the information and we would still be in compliance without having to wait for the final closing paperwork which could take another three to four weeks after the meeting. That would put us past the deadline. Stephanie spoke with her boss and stated that would be acceptable. Covid-19 has slowed everything down and put us behind schedule.

The WIFA team got all of the documents that Joni had submitted to date. They are asking for other items as needed. Joni is providing the documents daily per their requests. The information they have be asking about is in regard to explanations outside of what has already been submitted. They asked for items such as the asset list, when the GWB account was started to see how quickly it is building, the rate schedules for the past two years, the useful life of the new asset, tax levy statements for the past two years, confirmation for the property acquisition loan for the Shamp property, etc. All of the people at WIFA are working from home and they don't necessarily have all of the information saved in electronic format.

The Consent Order Amendment has been signed and submitted. The director has signed it and it is completed.

Discussion/Action: Well #1. Jack mentioned he had not had any issues with well #1. Jack did install a pressure transducer for the Mission alarm distribution line and worked with tech support to integrate the new sensor. We had been having some problems with low pressure faults for a few weeks.

Discussion/Action: Well #2. Jack hasn't had any issues with well #2.

Jack hasn't had any issues with the booster station this month.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt was gone and therefore Joni didn't have any information regarding the generator for this meeting. He did check it before he left but Joni hadn't received any of the information.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 10/3/20. Final notices were sent on 10/5/20.
- Disconnects are scheduled for 10/15/20. Past Due Amount: \$1,799.71 with 19 past due customers. There was one disconnect in September.
- The Elections Department contacted Joni and stated the Board of Supervisors had appointed the three directors that had submitted their nominations. They were running unopposed and therefore our election was cancelled. They will be sending out the certificates.
- Joni reported we've had five new customers in the past couple of weeks. We've also had another request for a new service line.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Nitrate sample was taken on 8/25/20 and came back at 16.5 mg/L.
- Coliform sample came back absent.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- There were no leaks during August or September.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for August and September 2020. Allen Grant made a motion to approve and ratify the expenditures and purchases as written. Cauly Washburn seconded the motion. Vote unanimous 3-0. Motion carried.

Adjournment: The Agenda being completed; Allen Grant adjourned the meeting at 7:17 pm.

Date _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt