



# VILLA GRANDE

Domestic Water Improvement District

**Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.**

## Minutes

February 8, 2023 • Regular Meeting

**Call to Order:** Bernie Vargas called the meeting to order at 7:01 pm.

**Directors Roll Call:** Present were Cauy Washburn, Ray Roerdink, Terry Eickstaedt, Bernie Vargas, and Allen Grant.

**Discussion/Action Minutes: Minutes from the Regular Meeting held on 1/12/23.** A motion was made by Ray Roerdink to approve and ratify the minutes for the Regular Meeting Minutes held on 1/12/23 as written and seconded Terry Eickstaedt. Vote unanimous 5-0. Motion carried.

**Call to the audience:** None present to address the board.

**Discussion/Action: ADEQ/Nitrate Treatment.** Joni Roerdink stated that she hadn't heard anything back about the WIIN Grant that Linda Taunt had applied for on our behalf. Joni also met with Andrew Sandoval, RWAA Circuit Rider. He works closely with Tamara DeLeon, Executive Director of RWAA. Joni and Andrew spent several hours at the well site going over the plans for the new nitrate treatment system and possibly how to move forward with the project. Andrew had a meeting with Tamara regarding the issues Joni and Andrew had discussed. Andrew called Joni after his meeting with Tamara and told Joni the meeting was positive, and Tamara is diligently looking for other funding opportunities in helping to assist VGDWID. She is specifically looking for grant money, not a loan. Tamara was onboard with all of the information that had been discussed and presented to her. Joni was told Tamara would be reaching out to her as soon as she returned from D.C.

One of the most important issues discussed with Andrew and reviewed by Tamara was that of moving forward at this time with the general contractor. Joni informed Andrew that VGDWID doesn't have the full funding amount in place right now. It was recommended that we need to utilize the funding that we currently have so as not to lose it. We should be taking progressive steps with the contractor and the engineering firm and utilize the net 30 because the project will not be completed in 30 days. According to Andrew and Tamara, utilizing the net 30 buys additional time to meet the ATC deadline on July 1, 2023. All we have to do is break ground to satisfy the requirement of starting the project. Then we can still apply for grants and or an additional loan if needed. Andrew also noted a couple of maintenance issues that need to be addressed and Joni will let Jack know about those. There were a couple of pipes that the screen is torn or missing, and this would allow bugs into the system.

Andrew asked if the VGDWID had been released from the pump to waste required by ADEQ. Joni informed him that she had asked the question several months ago and Stephanie Diaz had responded with an email on 8/4/21. Her email stated that she was not aware that the DWID was still performing pump to waste. She also went on to state in her email it was a process they required in the Consent Order at the beginning to determine if we could avoid the need for installing treatment. She also mentioned the nitrates remained above the MCL and the treatment was the next step. She apologized for any misunderstanding. RWAA wanted to confirm we had it in writing.

Joni was also asked to contact USDA to receive a copy of the old PER (Preliminary Engineering Report). We will need one for any grants we try to apply for. The old PER may assist or can possibly be amended to save some time in obtaining grant funds. Joni had asked for the old one a couple of months ago but hadn't received a response. Joni had requested a copy a second time and finally received it on 2/2/23.

Andrew also wanted some information from Jack on the chlorine injection locations.

Ray Roerdink made a motion to have Joni reach out to the general contractor to see about starting the project with the understanding all the funding is not in place so we can at least break ground on the project. Terry Eickstaedt seconded the motion. Vote unanimous 5-0. Motion carried.

**Discussion/Action: Well #1.** No issues with Well #1.

**Discussion/Action: Well #2.** No issues with Well #2. We did have a problem with the booster station and had to have a motor repair done.

**Discussion/Action: Generator Maintenance Update.** Terry Eickstaedt stated the generator had 516.1 hours on it. The fuel level is just below full. Everything else looked good. Terry stated there we no bees.

**Discussion/Action: Managers Report.** Joni Roerdink reported the following:

- Water bills were sent out on 2/3/23. Final notices were sent on 2/4/23.
- Disconnects were scheduled for 2/15/23. Past Due Amount: \$ 1,156.55 with 16 past due customers.
- We had no disconnects in January.
- Joni is also still working on finding additional funding for the shortage for the Nitrate Treatment project whether it be in the form grants for another loan.
- Joni is also working on getting the information to Henry and Horne/Baker Tilley for our financials for FY ending 6/30/2022. They had asked for additional information.
- We also starting work on the CCR's and the Annual Water report.

**Discussion/Action: Equipment & Site Report/Lab Tests.**

- Coliform sample came back absent.
- Jack is also ordering the sample bottles for the lead and copper samples that we are required to take.

**Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.**

- We had no leaks for January. It has been so wet that we haven't been able to back fill

the prior line repairs. We will be working on it as soon as possible.

**Discussion/Action: Approve and Ratify Expenditures & Purchases.** The Board reviewed the Expenditures and Purchases as submitted for January 2023. Cauly Washburn made a motion to approve and ratify the expenditures and purchases as written. Terry Eickstaedt seconded the motion. Vote unanimous 5-0. Motion carried.

At 7:40 pm Ray Roerdink made a motion for the Board of Directors to move into Executive Session to discuss a private matter. Allen Grant seconded the motion. Vote unanimous 5-0. Motion carried.

The Board moved into Executive Session at 7:40 pm.

Executive Session ended at 7:56 pm. Ray Roerdink made a motion to forward the documents reviewed during the Executive Session to the VGDWID Attorney for review. Allen Grant seconded the motion. Vote unanimous 5-0. Motion Carried.

**Adjournment:** The Agenda being completed; Bernie Vargas adjourned the meeting at 7:57 pm.

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Date:

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Bernie Vargas

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Allen Grant

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Ray Roerdink

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Cauly Washburn

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Terry Eickstaedt