



# VILLA GRANDE

Domestic Water Improvement District

**Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.**

## Minutes

April 12, 2023 • Regular Meeting

**Call to Order:** Allen Grant called the meeting to order at 6:59 pm.

**Directors Roll Call:** Present were Cauy Washburn, Ray Roerdink, Allen Grant, Terry Eickstaedt, and Bernie Vargas (joined telephonically at 7:02 pm)

**Discussion/Action Minutes: Minutes from the Regular Meeting held on 3/15/23.** A motion was made by Ray Roerdink to approve and ratify the minutes for the Regular Meeting Minutes held on 3/15/23 as written and seconded Cauy Washburn. Vote unanimous 4-0. Motion carried.

**Call to the audience:** None present to address the board.

**Discussion/Action: ADEQ/Nitrate Treatment.** Joni Roerdink stated there was not a lot to report this month. Dina Miller was out of town for training. She did send Joni a copy of the contract from the general contractor because Joni hadn't received a copy. Joni only had the bid schedule. Joni provided copies of the email she had received from Dina for the board to review. WestLand Resources had some concerns and recommendations regarding moving forward with the general contractor before funding was secured. Ray Roerdink recommended it be reviewed by all directors and asked for their comments and/or concerns. Once Joni receives the questions back from all the directors, this will give Joni the direction she needs from the board and allow her to forward the questions to the attorney for final review. Allen Grant mentioned that most of what was mentioned in the email was for protection for each party involved. Ray agreed. Ray mentioned that some of the items noted in the email need to be qualified. Allen addressed restructuring the job to cover what we can afford now with current funds. Ray stated that paragraph one discusses the breakout of work reflecting what tasks they can do and possibly do difference phases. Hopefully by the end of July we can have funding in place. If we receive any grants, we can withdraw the loan application per Samantha Lemke at WIFA. We just need to start something on the project prior to the expiration of the ATC or we will have to file for another extension. Allen mentioned the email didn't mention any pricing. Joni stated she had a copy of the bid schedule with the costs on it. We are just waiting for a signed copy of the bid itself. The contractor stated that they would work with us regarding funding, and we could just attach a statement that we were waiting for funding. WestLand believes the language should go directly into the contract and not attached.

Joni has been working on getting the application information for the third WIFA loan. The application has to be submitted by 4/26/23. Once the information is received, the applicant must attend the Federal Programs Committee Meeting to answer any questions.

Joni also met with Deianeir Smith who is the RWAA Source Water Specialist at the well site. It was suggested we meet with her for other possible funding assistance. She reviewed what we had and would check with Andrew Sandoval and Tamera DeLeon. She will reach out if she finds any resources that can give us additional assistance.

Joni stated she still hasn't heard anything on any of the grant applications.

**Discussion/Action: Well #1.** No issues with Well #1.

**Discussion/Action: Well #2.** No issues with Well #2. No issues with the booster pumps.

**Discussion/Action: Generator Maintenance Update.** Terry Eickstaedt stated the generator had 520.2 hours on it. The fuel level is just above  $\frac{3}{4}$  tank. All other levels were good. The fuel pump didn't need to be replaced. Jack worked on it while Terry was gone, and he only had to change out the O-rings. Terry stated the oil would need to be changed in about a month. The weeds are back again. The tarps are still holding well. There were no bees at the wellsite.

**Discussion/Action: Managers Report.** Joni Roerdink reported the following:

- Water bills were sent out on 4/3/23. Final notices were sent on 4/4/23.
- Disconnects were scheduled for 4/15/23. Past Due Amount: \$892.86 with 14 past due customers.
- We had no disconnects in March.
- Joni is also still working on the loan application required documentation.
- Joni prepared the annual water data for Jack to calculate, complete and submit, the annual report. It was due on 3/31/23 and submitted timely.
- Joni was asked by ADEQ for all customer service addresses and the year their homes were built for the new lead and copper reporting rules.
- Joni is also working on collecting the information for the CCR to get it reviewed and filed timely.

**Discussion/Action: Equipment & Site Report/Lab Tests.**

- Coliform sample came back absent.
- The CMDP lab testing (Compliance Monitoring Data Portal) was completed.
- Jack also ordered the lead and copper sample bottles.

**Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.**

- We had one large leak on Pinto Drive. It was a service line that didn't go anywhere. It was one of the largest leaks we've ever had. Jack capped the service line.
- We had a leak east of the wellsite that had to be repaired for the highway construction. It was another service line. It needed to be repaired because the electrical conduit for the traffic light had to go right through the center of where the leak was.

**Discussion/Action: Approve and Ratify Expenditures & Purchases.** The Board reviewed the Expenditures and Purchases as submitted for March 2023. Terry Eickstaedt made a motion to approve and ratify the expenditures and purchases as written. Cauly Washburn

seconded the motion. Vote unanimous 5-0. Motion carried.

**Adjournment:** The Agenda being completed; Allen Grant adjourned the meeting at 7:24 pm.

Date: \_\_\_\_\_

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Bernie Vargas

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Allen Grant

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Ray Roerdink

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Cauy Washburn

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Terry Eickstaedt



# VILLA GRANDE

Domestic Water Improvement District

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## Minutes

April 24, 2023 • Special Meeting

**Call to Order:** Allen Grant called the meeting to order at 7:00 pm.

**Directors Roll Call:** Present were Bernie Vargas, Cauy Washburn, Ray Roerdink, Allen Grant, and Terry Eickstaedt (telephonically).

**Call to the audience:** None present to address the board.

**Proposed Borrowing Resolution for WIFA Loan:** The Board of Directors reviewed the borrowing resolution drafted by the attorney for the additional funding required for the nitrate treatment system. The resolution had to be reviewed, signed, and submitted with the application. Ray Roerdink made a motion to approve and ratify the Borrowing Resolution as written and submitted to the board and seconded by Allen Grant. Vote 5-0. Motion Carried.

**Adjournment:** The Agenda being completed; Bernie Vargas adjourned the meeting at 7:02 pm.

Date: \_\_\_\_\_

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Bernie Vargas

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Allen Grant

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Ray Roerdink

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Cauy Washburn

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Terry Eickstaedt