



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

September 14, 2023 • Regular Meeting

Call to Order: Bernie Vargas called the meeting to order at 7:06 pm.

Directors Roll Call: Present were Cauy Washburn, Terry Eickstaedt, Bernie Vargas, and Ray Roerdink. Allen Grant was absent.

Discussion/Action Minutes: Regular Meeting Minutes of 8/10/23 and the Special Meeting Minutes of 9/5/23. A motion was made by Terry Eickstaedt to approve and ratify the minutes for the Regular Meeting Minutes held on 8/10/23 and the Special Meeting Minutes of 9/5/23 as written and seconded by Cauy Washburn. Vote unanimous 4-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: ADEQ/Nitrate Treatment. The WIFA loan that was approved 7/19/23 has closed. The closing date was 9/6/23. All the paperwork was signed, emailed and hard copies with original signatures sent overnight for delivery on 9/6/23. Joni Roerdink received a call today that the executed copies would be sent out tomorrow, 9/15/23 and they would also send an electronic copy as well.

On 9/7/23, Terry Eickstaedt signed the Notice to Proceed, and it was delivered to the general contractor, and WestLand Resources They have started lining up the jobs. Joni was also in a meeting with the contractor and CAG (Central Arizona Governments) regarding the certified payroll reporting. They will be at the well site for the pre-site visit and assist with the employee interviews for Davis Bacon.

At the meeting, there was also a conversation about the electrical. The general contractor had his electrician review the electrical plans drafted by Cantrel. The electrician wanted to speak with Cantrel and see if we could reduce the size of the electrical panel. The electrician confirmed it wouldn't create an issue. By downsizing, the parts are more readily available, and the total construction time is cut down to about 9-10 months. With the larger panel it would be 50 weeks just to get the materials for the control panel.

Discussion/Action: Well #1. No issues with Well #1 during the month.

Discussion/Action: Well #2. No issues with Well #2 or with the booster pumps. We did have an air leak on the top of the hydro tank where the gage was. Jack replaced and relocated mercoid switches, ran new conduit underground, and pulled new wire. Due to the air leak, the pump was continually running. While at the well site, Jack, Joni, and Terry all noticed the pump

would come on for about 15 seconds and then kick off for about 2 minutes. Jack had looked at it the previous week because we were getting Mission notifications continually with high- and low-pressure fault levels. Jack finally found the leak and he replaced the switches.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt stated the generator has 540.8 hours on it. The fuel tank was topped off a couple of days ago and is now full. All other levels look good. We should need to change the oil in October. No leaks. Terry reported he had not seen any bees at the site.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 9/3/23. Final notices were sent on 9/5/23.
- Disconnects are scheduled for 9/15/23. Past Due Amount: \$1,774.26 with 14 past due customers. There were no disconnects in July.
- New service line scheduled on Colt Drive.
- We also found out, thanks to Bernie, that we need to charge new customers for fire hydrant assessment fees. We haven't had but two or three, but we will be charging them going forward when they sign up for water. Fees depend upon the number of vacant lots available per zone as outlined. There are 15 zones, and each zone cost varies depending upon the vacant lots. Linda Miller prepared the fire hydrant tracking information.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Coliform sample came back absent.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- There was one large leak on Colt Drive that was initially thought to be a service line. It turned out to be on the customer's side.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for August 2023. Cauty Washburn made a motion to approve and ratify the expenditures and purchases as written. Terry Eickstaedt seconded the motion. Vote unanimous 4-0. Motion carried.

Adjournment: The agenda being completed; Bernie Vargas adjourned the meeting at 7:28 pm.

Date: _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauty Washburn

Terry Eickstaedt