



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

January 2, 2019 • Regular Meeting

Call to Order: Bernie Vargas called the meeting to order at 7:02 pm

Directors Roll Call: Present were Bernie Vargas, Allen Grant, Cauy Washburn and Ray Roerdink. Terry Eickstaedt was absent.

Discussion/Action Minutes: Minutes from December 5, 2018 Regular Meeting. A motion was made by Cauy Washburn to approve and ratify the minutes for the 12/5/18 Regular Meeting as written and seconded by Ray Roerdink. Vote unanimous 4-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: Oath of Office for new directors. Bernie Vargas was sworn into office by Ray Roerdink. Bernie Vargas swore Allen Grant into office. Oaths of Office were signed by Bernie Vargas and Allen Grant.

Discussion/Action: Annual Election of Officers. A motion was made by Ray Roerdink to elect Bernie Vargas as Chairman and seconded by Allen Grant. Vote unanimous 4-0. Motion Carried. A motion was made by Bernie Vargas to elect Allen Grant as Vice Chairman and seconded by Ray Roerdink. Vote unanimous 4-0. Motion Carried. A motion was made by Allen Grant to elect Ray Roerdink as Secretary/Clerk and seconded by Cauy Washburn. Vote unanimous 4-0. Motion Carried.

Discussion/Action: ADEQ. Joni Roerdink spoke with Richard Mendolia, WIFA, regarding the next step in moving forward with the nitrate treatment system and funding. Joni spoke at great length regarding the history of well #2 not being finalized by the engineer. Joni also discussed that M3 Engineering and Linda Taunt had been working to help VGDWID. Joni mentioned to Richard about the WIFA webinar she had participated in. Joni also stated that she had provided a copy of the PowerPoint presentation of the webinar to all the directors to review outlining the options that WIFA can assist with. Richard mentioned with the information VGDWID had provided, we were better off than most that apply. We have done all the legwork and have all the information on hand. He said to talk to the board of directors and ask if they want to proceed with the application, which will be the next step. Joni asked the permission of the board to start the application. She also mentioned there is no commitment to accept, there are no loan fees involved, etc. The interest rate is approximately 2.3% at this time. Because we are designated as a colonia, that moves us up toward the top because it shows we have a hardship and they are already aware of our situation. Joni emailed him copies of the "Conditional ATC, Consent Order and the email from Daniel Dialessi, Chief Financial Officer (WIFA) regarding preliminary funding possibility." Daniel was aware of what the project was expected to cost, median household income for the area, our rate schedule, outstanding debts, number of water connections and approximately 300 individuals within the water district. Joni also submitted a copy of

the impact statement that Daniel prepared based on the preliminary information Joni and Linda Taunt had provided in June 2018.

Allen Grant made a motion for Joni to proceed with filing the application to move forward the funding assistance for the nitrate treatment system. Bernie Vargas seconded the motion. Vote unanimous 4-0. Motion Carried.

Richard also suggested that Joni apply for the Technical Assistance program as well to pay for the engineering designs. Joni also mentioned that she had reread the email from the attorney regarding having a special meeting for funding purposes. This is done if the project would be paid for with a bond. It will not. According to Richard Mendolia, a Resolution will have to be drawn up saying the Board of Directors approve the request and acceptance for funding. A copy of the Resolution will have to be provided to WIFA. Cauly Washburn suggested Joni ask Richard what happens after it goes out for bid and the bid comes back much higher. Also ask if we can increase the requested amount after the bid process if necessary. Joni will check with Richard. Joni did state that when she spoke with Richard, she had mentioned the nitrates were much lower a year ago than they are currently. There is concern the initial system will not accommodate the higher nitrates.

Discussion/Action: Well #1. Joni Roerdink spoke with Jack Cook prior to the meeting and he said there had been no issues with well #1. Jack said he did clean the meter on well #1 again because they are so expensive to replace and is it working. Joni spoke to Jack about the variable speed pump for replacing the hydro tank per Cauly Washburn's request. Jack will make some calls for pricing.

Discussion/Action: Well #2. Jack also said he hadn't had any issues with well #2.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt checked the generator on 12/26/18 and everything was running well. 324 hours and all levels were good. We had to add a stabilizer to the coolant as recommended by Loftin and replace the battery. The battery was 6 years old. It is now turning on as it is supposed to. Joni crunched the numbers that Loftin had quoted to come down and check the generator. Approximate cost for travel and one hour onsite to check system would be minimum \$1,000.00

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 1/2/19 and Final Notices were sent out 1/3/19.
- Disconnects are scheduled for 1/14/19.
- Delinquent Amounts: \$2,713.95 (30 past due accounts).
- Joni did receive a response from the property owner where the water was being turned back on after we shut it off. They have signed up for water service and was told they would be responsible for past water usage.
- Joni attended a seminar put on by RWAA and Servline regarding water line policies between the meter and the customer's foundation. This policy pays for line repairs and water loss up to the insured amount. It was a good seminar but Joni didn't think wouldn't be a good fit for our water company at this time. If there comes a time when the development increases in size it might be good to revisit this option.

Discussion/Action: Equipment & Site Report/Lab Tests.

- No nitrate sample was taken in December because we are only required to sample quarterly. Nitrate sample taken on 10/1/18 was 18.1ppm
- Coliform sample came back absent.
- Lab samples will be taken next week.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs. A leaking meter was replaced on Appaloosa Drive. Jack is still in the process of trying to get a quote for the leaking hydrant. The hole was filled in on Colt Drive. A trench was dug from well #1 for the new line for well to waste. He also pulled weeds at the well site. The CL2 system and line were repaired and calibrated for the dosing to system. He also monitored and filled the compressor filling the hydro tank. Jack still has a couple of meters to replace.

Discussion/Action: New Water Line Installation. 19978 gallons were lost last month. This is up 614 gallons from last month. When Joni attended the seminar in Tucson on 12/14/18 hosted by RWAA, Cynthia Garcia mentioned that after the holidays she would try and get a circuit rider out to review the situation and give us possible suggestions or recommendations. Joni told her everything that VGDWID had done to date including the replacement of all the meters involved. Cynthia thought it might be bad meters.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases for the month. Ray Roerdink made a motion to approve and ratify the expenditures and purchases as written for December. Allen Grant seconded the motion. Vote unanimous 4-0. Motion carried.

Adjournment: The Agenda being completed, Bernie Vargas adjourned the meeting at 7:37 pm.

Date _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt