



# VILLA GRANDE

Domestic Water Improvement District

**Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.**

## Minutes

August 10, 2022 • Regular Meeting

**Call to Order:** Allen Grant called the meeting to order at 7:05 pm.

**Directors Roll Call:** Present were Allen Grant, Ray Roerdink, Cauy Washburn, and Terry Eickstaedt. Bernie Vargas was absent.

**Discussion/Action Minutes: Minutes from the Regular Meeting held on 7/13/22.** A motion was made by Terry Eickstaedt to approve and ratify the minutes for the Regular Meeting Minutes held on 7/13/22 as written and seconded Cauy Washburn. Vote unanimous 4-0. Motion carried.

**Call to the audience:** None present to address the board.

**Discussion/Action: Pinal County Election Update.** After several emails and phone calls to the election office, there were only two candidates that submitted nominations and we only had two seats available. Our election will be cancelled. The two candidates will be appointed by the Board of Supervisors of Pinal County. The elections office will prepare the cancellation resolution and once it is approved, they will send it to VGDWID.

**Discussion/Action: ADEQ/Nitrate Treatment.** Joni Roerdink received a call from AdEdge. We have a new contact there. Joni was told the system is ready to be delivered. Joni explained the situation regarding the contractors to her and asked how long they could hold it. They said they could hold it until the third week in September.

Joni did some follow up work regarding some questions the directors had. Joni heard back from Tamara DeLeon from RWAA that was going to try and find us some grant money. She started reaching out to agencies regarding funding in the form of grants. The first questions everyone one of them had asked was if VGDWID had received any of the "Supplemental Funds from WIFA." Joni wasn't sure what that was. She reached out to Samantha Lemke. Samantha responded that the supplemental funds being referred to is 1 of the 5 pots of money WIFA received from the Bipartisan Infrastructure Law (BIL). Joni sent the information back to Tamara and did a follow up email and told her VGDWID did not receive any of those and told her that it was a forgivable loan, not a grant. Joni did ask that she keep looking on behalf of VGDWID. Joni hasn't heard back yet. The funding is a loan with up to 49% forgiveness. Joni also copied Dina Miller, WestLand Resources. Dina commented...for the one million dollars VGDWID needs will still have debt for 510K plus our current loans.

Joni also followed up the Samantha Lemke regarding the use of volunteers. Samantha responded that according to WIFA and the funding requirements of our loans, “all laborer’s/mechanics need to be covered under the Davis-Bacon prevailing wages; therefore, volunteer labor is not eligible. Our loans are from federal sources therefore we have to follow the guidelines we have been given. The federal government sets the prevailing wages.

Joni also check the AZ procurement website and they have over 1,250 contracts. It covers virtually everything. Joni hasn’t had time to sort them and drill down. At this point both Dina and Joni have questions regarding the fact the engineers have already done the work. Based on what both Joni and Dina have read, the contractor is incorporated into the bid process. We haven’t been able to just find contractors. We don’t know if that can be separated out. Joni hasn’t found just the contractors list at this time. We are currently trying to find out if we can separate them out.

**Discussion/Action: Well #1.** No issues with Well #1.

**Discussion/Action: Well #2.** No issues with Well #2 or with the booster pumps.

**Discussion/Action: Generator Maintenance Update.** Terry Eickstaedt stated the generator has 500.4 hours on. There were about 55 hours of idle time when the power was out last month. Terry believes that we will need to change the oil about the first of the year. Terry also stated that he hasn’t fixed the leak yet because it is not leaking. He will do it when he changes the oil. There is currently a full tank of fuel and everything else looks good. Terry reported he had not seen any bees at the site. Joni Roerdink commented that our driver for the fuel was called and emailed several times right after the power went out when Joni was aware it would be out for several days. She finally received a call back a few hours later and he was out of town. Joni then reached out to Shaylen Putz and Jon Orton to see if they could help. Shaylen and Jon made sure we got the fuel. The cost was \$850.00. There is still a little bit left that we can use as the fuel level goes down.

**Discussion/Action: Managers Report.** Joni Roerdink reported the following:

- Water bills were sent out on 8/1/22. Final notices were sent on 8/2/22.
- Disconnects are scheduled for 8/10/22. Past Due Amount: \$ 2,027.38 with 21 past due customers. We had one disconnect today.
- We had one disconnect in July.
- Joni would like to recommend we change our deposit policy. In going over the disconnects, she has started to see a trend. The water deposit held on file for the customer is not large enough to cover even a one-month water bill for many customers. Joni is recommending we follow suit with other utility vendors and charge a deposit two times the average bill. With many of our customers, the \$125 deposit won’t cover the water bill. When we filed for the original loan for the nitrate treatment system, we had to submit a copy of our policy guide for disconnects to ensure that we aren’t just allowing customers to continue usage and not be able to pay. The directors don’t want to raise the deposit for all but not opposed to increasing the deposit for those that are late more than twice in a 12-month period. Cauty Washburn and Raymond Roerdink recommended that we check with our attorney and then possibly sending a letter of intent to everyone. If customers pay 12 payments on time, the deposit will be returned.

**Discussion/Action: Equipment & Site Report/Lab Tests.**

- Coliform sample came back absent.
- Jack worked around the well site to clear some the weeds, spraying emergent / weed killer, and running and working on the line for the compressor for the hydro tank.
- The power went out on 7/17/22 and restored 7/21/22. Joni worked with several people to ensure the we had fuel for the generator. She also received numerous calls and text message thanking us for keeping the water on. For many, it was the only way for customers to cool down.
- Joni is also waiting to hear back from Jack. We need to take lead and copper samples. Joni will let the directors know when she hears back. Only 5 samples are required.

**Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.**

- No leaks in July.

**Discussion/Action: Approve and Ratify Expenditures & Purchases.** The Board reviewed the Expenditures and Purchases as submitted for July 2022. Terry Eickstaedt made a motion to approve and ratify the expenditures and purchases as written. Cauly Washburn seconded the motion. Vote unanimous 4-0. Motion carried.

**Adjournment:** The Agenda being completed; Allen Grant adjourned the meeting at 7:29 pm.

Date: \_\_\_\_\_

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Bernie Vargas

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Allen Grant

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Ray Roerdink

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Cauly Washburn

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Terry Eickstaedt